



**Meeting Notes**

**Call to Order** 4:39 PM

Carlos Del Valle called the meeting to order at 4:41 p.m. Roll call is as follows:

	Nina Arens	x	Peter Lee
x	Marcello Benati		Jacob Marzynbski
	Christine Billroth	x	Molly Meck
	Josh Caldwell	x	Carla Rogers
x	TuesD Chambers		Brian Vance
	Tu Dang	x	Avery Wagar
	Charnjit Dhoot	x	James Wagar
x	Elizabeth Ebersole	x	Roy Zimmerman
	Carlos Del Valle (chair) Executive Director of Technology	x x	Pauline Amell Nash (co-chair) Marika Wong

- Other Staff Present: Information Security Manger April Mardock, Director of Enterprise Applications and Data Services Nancy Petersen.

Peter motioned to approve the agenda and not seconded due to lack of quorum. June 9<sup>th</sup> and June 15<sup>th</sup> minutes were approved by Peter and not seconded due to lack of quorum. They will be done by e-mail.

**Budget**

The major item in the budget is the accelerated laptop purchase. Carlos gave details on the laptop purchases. Deliveries of the laptops will start soon. Dell and HP split order and are able meet the timeline. The purchase for iPads went through, including devices for teachers. The budget spreadsheet hasn't been updated with the full purchase amount.

Peter ask about what funds can be moved for the next school year. Carlos says if there's an effort to collect emergency spending during COVID under the Cares Act. The money we're currently spending is being submitted the E-rate reimbursement.

**Policy**

Carlos shares the Information Technology Planning Policy. Carlos says the feedback he got was instead of going through Operations Committee, it should go to the Executive Committee. Carlos went through the plan and the different sections.

The committee decides to update language in the policy introduction.

Pauline ask if this an opportunity to add the user experience. Pauline says her concern the last sentence in the technology langue to be more user focused on technology adoption.

Elizabeth wanted to add a suggestion to add a new bullet point to add program evaluation to include user experience. Peter suggest putting ‘needs of all stakeholders’ to be broad enough to encompass everyone.

Marika says one issue is when we think about curriculum adoption we have think about accessibility and other technology resources. The process we use for curriculum development should use for software adoption because it has a similar outcome.

Under recommendations for technology needs, Peter says can we add, “It will evaluate the effectiveness and usability of technology to meet the needs of all stakeholders.”

### **Evaluating User Experience for LMS**

James says they learned there would be a study. His understanding is we were waiting for that information

Carlos says what came out of that study was a completely different product. Carlos says Rafael has been working on it. There has been no decision made yet.

James says if there was an existing evaluation processes, could ITAC be involved in it and are there any changes coming this Fall? Carlos says it’s too soon to put something else in place. The professional learning piece is a big challenge to incorporate soon. Carlos can invite Rafael to ITAC to brief everyone on their efforts.

TuesD says there wasn’t consistent expectation on what the dashboards look like. There isn’t consistency across the district. TuesD says Schoology is a good tool if you use it and know how to use it.

A few questions were asked about consistency. Should this conversation be with the principals to get consistency and help teachers understand the platform? Is there a session planned for principals on consistent use of LMS? Carlos says Rafael is working on that.

Elizabeth asked about Digital Learning this early last year. A lot of people’s hands are tied because of teachers’ contracts.

Marika ask is there a way to work with the union to get this into the contract? James replies we cannot do distance learning with an LMS.

Nina suggested it could be useful for the ITAC committee to draft something about the use of digital learning.

TuesD says the issue is bigger than teachers not wanting to use those tools. Leaders in the building not knowing how to use those tools or evaluating it as a learning tool. Carlos says the working groups major issue was standardizing learning tools.

Nancy asks if there is interest in ITAC preparing a statement to add into the community voice. James replies, yes. It would be great if ITAC could contribute to the work that’s already being done. Carlos suggest we wait until we bring Rafael in to start that conversation. TuesD says it would be great to use Brian Vance as a resource to bring the ITAC statement to the principals.

Nancy says she heard from principals that they would like to have some standards on how they use learning tools.

Elizabeth is going to work on a collaborative document for people to work on in the ITAC SharePoint.

### **Open Comments**

TuesD wants to know who we have at the table for negotiations. Nancy says Rafael is in some of the meetings as well.

### **Public Comments**

There were no public comments.

### **Adjourn**

Peter motions to adjourn.

The meeting adjourned at 5:36 p.m.

### **Next Meeting**

Monday, August 17, 2020