

## **CEAFMP Advisory Committee**

September 18, 2020, 1:00 – 3:00 PM

Meeting held remotely via Zoom

### **Minutes**

#### **Call to Order**

1. Bilan Aden called the meeting to order at 1:04 PM
2. Roll Call:
  - a. Committee Members Present: Ted Kalmus, Christian Pizana, Kathleen Zagers, Reid Saaris, Andrew Thompson, James Wagar, Hillary Altmann, Catherine Costello, Vivian van Gelder, Talonya Gabriel, Sarah Igawa, Jasmin Weaver, David Conway, Ross Parker, Rachel Cassidy
  - b. Board Directors Present: Eden Mack, Eliza Rankin
  - c. Staff Present: Dr. Concie Pedroza, Fred Podesta, Deborah Northern, Ashley Davies, Becky Asencio, Jen Lincoln
3. Minutes from 7/24: James Wagar made a motion to accept the minutes. Ted Kalmus seconded. The motion passed unanimously. Michael Hubner and David Conway abstained as they were not at the 7/24 meeting.

#### **Main Topic**

1. Review CEAFMP Operations Manual
  - a. Bilan provided background on the process used to draft the manual.
  - b. The committee divided into break-out groups to discuss the document and share questions about it. The questions were collected in the main group, with additional comments and concerns shared in the chat box.
  - c. The committee determined that it was not prepared to vote on the Operations Manual at this meeting. The questions will be answered and discussed at the 9/25 meeting. Then, the committee will either vote or move the vote to the 10/23 meeting.
2. K-12 Planning Manager Becky Asencio delivered a presentation of her team and their work. She provided a high-level overview of: levy planning, the facilities master plan, educational specifications, capacity management, and calculating school capacity. She referred to the policies and described the processes employed to complete these functions.
  - a. The committee raised questions about the accuracy of annual projections and learned that projections have been impacted when the district sees unanticipated growth in a particular neighborhood.
  - b. Ms. Asencio confirmed for the committee that classroom space is set aside for programs such as Special Education and English Language Learners. She referred the committee to the Seattle Public Schools (SPS) website for more information about the Special Education program.
  - c. She also described how the use of space in a school changes over time due to the specific needs of a neighborhood.

- d. The 9/25 committee meeting will include additional time for questions about capacity and a deeper presentation on BTA V levy planning. The November meeting will address recommendations for addressing capacity.
3. Director of Enrollment Planning Ashley Davies delivered a presentation of her team and their work. She provided a high-level overview of: the team's vision, functions, projections and data sources, and identifying and addressing capacity issues at a school.
  - a. She highlighted the new methods planned for virtual engagement during Covid-19 to work with the communities effected by upcoming boundary change discussions.
  - b. The most immediate capacity and boundary issues are at Green Lake Elementary and Mercer Middle School, with Mercer being the more severe and urgent challenge.
  - c. The committee probed on the meaning of a "disruptive" solution to over-capacity at a school. Ms. Davies explained that the guidelines and priorities for solving capacity issues were developed by community members during the 2013 Growth Boundaries Project. Priorities include equity and fiscal responsibility. A "least disruptive" solution is not the only goal but is to be weighed in consideration with the other values.

### **Closing**

1. Jen will provide the committee with the upcoming dates for relevant Board Work Sessions.
2. Jen will email the committee the presentation decks and links from Becky Asencio and Ashley Davies.

The meeting adjourned at 3:00 p.m.