

CEAFMP Advisory Committee

July 24, 2020, 1:00 – 3:00 PM

Meeting held remotely via Zoom

Minutes

Call to Order

1. Bilan Aden called the meeting to order at 1:06 PM.
2. Roll Call:
 - a. Committee Members Present: Rachel Cassidy, Ross Parker, Jessica Zimbabwe, Jasmin Weaver, Sarah Igawa, Vivian van Gelder, Catherine Costello, Hillary Altmann, James Wagar, Andrew Thompson, Reid Saaris, Kathleen Zagers, Christina Pizana, Ted Kalmus
 - b. Board Directors Present: Eden Mack, Eliza Rankin
 - c. Staff Present: Bilan Aden, Dr. Concie Pedroza, Fred Podesta, Ashley Davies, Becky Asencio, Jen Lincoln
3. Minutes from 7/17: Jessica Zimbabwe made a motion to accept the minutes. Vivian van Gelder seconded. The motion passed unanimously.

Main Topic

1. Racial Equity Review
 - a. Director of Enrollment Planning Ashley Davies provided three prompts for discussion in break-out groups:
 - i. What surprised you about the Racial Equity materials?
 - ii. How does this information relate to our work in this committee?
 - iii. Knowing more about the history of segregation in Seattle, what should we be thinking about or addressing in our committee work together?
 - b. Group sharing:
 - i. Would like to see an overlay of school enrollment during the same time period as redlining and the districting lines. Interested in comparing where the lines were and where they will be.
 - ii. Redlining and the maps show a structural racism that continued through choice and option schools, unintentionally. Systems for providing choice could be doing a similar thing as the redlines. We need to be aware of that we as we do our work going forward.
 - iii. Opportunity and access to resources are not automatically equal from this moment forward. We also need to go back and correct some of the inequities in order to go forward.
 - iv. The provided materials ended at 2010. What does today's data look like? How do we understand the current data? How do we access the data and employ it for Capital Projects and Planning? We need present day data and apply a Racial Equity lens.
 - c. Ms. Davies referred to the Racial Equity Analysis Toolkit
 - i. 4 steps to be considering always:

1. Identify a racially equitable outcome for the issue, collecting information, analyzing data, what data is needed, who is impacted by the data
 2. Engage stakeholders in analyzing the data
 3. Determine benefit or burden
 4. Evaluate success and or mitigation plan for the consequences
- d. Q&A:
- i. Request for an example of a district project to practice using the Tool Kit. Ms. Davies confirmed that several examples would be employed in ongoing discussions. For example, the development of the BEX V Levy Guiding Principles and their implementation.
 - ii. Request to see the BEX V materials. Director Mack agreed to share the documents in time for discussion at the September meeting.
2. CEAFMP Charter Review
- a. Director Mack referred to the [committee charter](#) noting the broad purpose of the group's work, which includes: analysis, community engagement, recommendations, and prioritizing racial equity.
3. Bylaws Development
- a. Director Mack referred to the bylaws template and highlighted which questions were already answered by the committee charter.
 - b. She requested volunteers to create bylaws for the committee.
 - c. She noted the matters that are defined in bylaws, such as member responsibilities, role of chairs, expectations for meetings and attendance, decision-making process, facilitation, development and presentation of recommendations to the Board, community input process, and conflict of interest.
 - d. Director Mack proposed employing a submission form to process issues raised by committee members to be brought to the full committee.
 - e. Committee discussed:
 - i. Its role as an advisory committee to the Board. The committee's recommendations are distinct from those of the Board Directors who also participate in the committee. They raised the questions of: Who speaks for the committee and how? Should Board Directors on the committee abstain from voting on its recommendations to the School Board?
 - ii. Its role in authentic community engagement. Committee members don't represent every interest and group within their home regions. How does the committee develop and practice community engagement during Covid-19?
 - iii. Its priority of racial equity and highlighting the goal of elevating the voices furthest from educational justice. Committee members can connect with schools in their region and learn from those communities how to do appropriate and authentic community engagement.
 - iv. Returning to the Racial Equity Analysis Toolkit, two questions arose. Who is considered "leadership" when employing the tool? Does the tool prioritize racially equitable outcomes or mitigating harm?
 - f. Three committee members volunteered to work on the bylaws: Vivian van Gelder, Sarah Igawa, and Andrew Thompson.

Closing

1. No meeting in August
2. Next meetings are 9/18 and 9/25
3. Going forward meeting monthly
4. Visit the [committee webpage](#) to revisit the charter, see the meeting schedule, agenda, and approved minutes.

The meeting adjourned at 3:00 PM.